

DON'T KEEP IT TO YOURSELF!

**REPORT ALL SUSPICIOUS
ACTIVITY**

- ✓ To your employer
- ✓ To a police officer
- ✓ Share this message with your friends, family and co-workers



Toronto Police Service



**IF YOU SEE SOMETHING
SAY SOMETHING**

REPORT SUSPICIOUS ACTIVITY

416-808-2222

Working with the community to keep
Toronto the best and safest place to be

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TORIS

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OVERVIEW

The Toronto Operational Response Information System (T.O.R.I.S.) initiative is the first phase in the Toronto Police Service's (TPS) goal to establish public/private sector partnerships that will improve emergency service response and enhance public safety. These partnerships will strengthen our collective resiliency through the secure exchange of information necessary to respond to natural or man made disruptions.

T.O.R.I.S. has been designed to allow authorized police personnel to view and manage information from a single secure location, providing TPS with the necessary information to make timely and accurate decisions which will help to mitigate, prepare, respond and recover from any event.

THE T.O.R.I.S. FORM

The T.O.R.I.S. form has been created for the purpose of gathering information for your business/site. This very user-friendly form has been provided along with an instruction sheet which contains examples and detailed information for completing the form.

Tool tips have been incorporated into specific fields to provide additional help when filling out the form. These tips are accessed by simply hovering over a field. Fields with pre-determined selections/drop down lists have been included for ease of use. Some of these fields are also enabled for manual user entry and many contain terminology conforming to industry standards. The form consists of four main sections:

PREMISES INFORMATION

This section is used to record key information such as operating name, corporate name, address, site phone numbers and other general information for your business or site. It also includes greyed out "Police Use Only" fields which are for TPS administrative use.

ADMINISTRATIVE AND FACILITY INFORMATION

This section is comprised of four areas which contain fields relating to employees, building structure, facility resources, tenants, security cameras, hazards and other miscellaneous information about your site.

The Security Camera and Access section contains detailed information on camera equipment and video retrieval and references the Scientific Working Group for Information Technologies (SWGIT) guidelines.

The Hazards section will assist emergency responders in identifying dangerous goods stored and/or used at your site. TPS is mindful of the concerns from the chemical industry that detailed information such as quantity and PIN/NIOSH numbers should not be collected. For this reason, only class and division information is being requested.

Business Continuity Plans (BCP) are crucial for the resilience of your business/site. The availability of a BCP, floorplans and drawings are noted in the miscellaneous section. Security desk and Emergency Operations Centre information is also included.

PRIMARY CONTACT INFORMATION

This section will identify the contact information for key personnel at your business/site.

ADDITIONAL CONTACT INFORMATION

This section will identify the contact information for additional personnel that may be required to assist emergency responders during an event.

IF YOU HAVE QUESTIONS OR INQUIRIES

If you have further inquiries about T.O.R.I.S. or questions about filling out the form, please contact us at toris@torontopolice.on.ca

STRONG PARTNERSHIPS PROMOTE PUBLIC SAFETY AND SECURITY

toris@torontopolice.on.ca